



# International Community School, Bangkok

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## HS MANDARIN TEACHER

**Position Title:** Teacher

**Reports To:** Building Principal

### **Job Summary:**

The teacher shall prayerfully guide student learning of attitudes, skills, and concepts, following ICS curriculum, so that students will grow and mature into responsible Christian men and women and achieve ICS' Expected Schoolwide Learning Results.

### **Essential Personal Specifications:**

1. Is a committed born again Christian, living a Christ-like life in both word and action
2. Attends a Bible believing church
3. Prays for the school and staff
4. Supports ICS's foundational documents
5. Earned at least a bachelor's degree in their teaching field and is certified

**Qualifications and Experience:** Looking for a mission-minded educator who has a heart to reach the lost for Christ through excellent education.

### **Responsibilities:**

#### **A. Academic instruction**

1. Teaches students as assigned following prescribed curriculum and as scheduled by the building principal.
2. Plans lessons using semester, quarterly, and/or unit plans.
3. Affects student learning through mastery of the subject material by utilizing valid teaching techniques within the framework of the school's philosophy and addressing individual student's needs, interests, and abilities, challenging each to do his/her best work.
4. Integrates Biblical principles in alignment with the curriculum's standards and benchmarks.
5. Recognizes the role of parents as primarily responsible before God for their child's education and the teacher's role as a partner with the parent.
6. Uses homework to effectively enhance student learning.
7. Assesses the learning of students on a regular basis and communicates progress.
8. Maintains discipline conducive to learning and in agreement with biblical principles.
9. Informs the administration if unable to fulfill any assigned duty and prepares understandable directions and materials for a substitute teacher.

When evaluating teaching practices, the following are examined as a means to assess quality teaching at ICS.

Communicates clearly the lesson objectives
Classroom formative assessments are used to indicate student understanding and guide instruction
Engages within 1 minute - has effective introduction to the lesson to gain Ss focus
Transitions – made quick and orderly transitions throughout the lesson
Selection of instructional strategies engage students in the learning process
Directions and expectations for in-class activities are clearly given
Multiple Response Techniques - Allowed opportunities for a variety of students to participate
Classroom Discussions – students are given opportunities to contribute
Lesson demonstrates clear planning and flows smoothly
Questioning strategies are varied and lead to higher level thinking
Teacher gauges prior knowledge and looks to make connections
Relevance for Students - The lesson is engaging, relevant, and interesting for students
Timely Feedback - feedback on assignments and activities is timely and constructive
Rules and Regulations - Overall school rules and regulations are enforced in class
Classroom atmosphere is welcoming and promotes respect for diversity
Classroom is organized to maximize student learning
Routines and procedures are set and followed
Learning experiences and activities are organized and facilitated
Independent and Cooperative Work – Ss are given responsibility over their learning
Discipline Plan - biblical, clear, and applied accordingly
Re-Direction Techniques - Teacher uses positive re-direction techniques to manage student behavior
Circulation During Instruction - Teacher moves around the classroom and monitors behavior
Student to Student Interactions - teacher creates environment where student to student interactions are respectful
Teacher to Student Interactions - teacher has built a positive rapport with students
Modeling - Demonstrated positive modeling
Voice modulation - varied the tone and volume of voice to hold the interest of the Ss
Poise/Confidence - maintained poise and confidence throughout the lesson
Subject Mastery - showed mastery of the subject matter
Closure of the lesson was appropriate and related back to the objective(s)
Biblical Integration - looking from God's view

## **B. Spiritual**

1. Models in attitude, speech, and actions a consistent walk with Jesus Christ.
2. Goes directly to the person/s concerned when questions and problems arise (Matthew 18 principle), abstaining from circulating and using confidential information inappropriately.
3. Leads students to a realization of their self-worth in Christ, presenting to students the opportunity to accept God's gift of salvation and grow in their faith.

4. Seeks ministry opportunities with students to pray and spiritually mentor in and out of the classroom, e.g. chapel, life groups, informal mentoring, coaching, etc.
5. Seeks ministry opportunities with faculty and staff in roles such as devotions, worship, prayer and accountability.

### **C. Professional**

1. Cooperates with the board and administration in implementing all policies, procedures, and directives governing the operation of the school.
2. Keeps students, parents, and the administration informed of students' progress or deficiencies and maintains accurate attendance and grade records to document student performance.
3. Maintains a clean, attractive, well-ordered room.
4. Supervises co-curricular activities when needed and supports the broader program of the school by attending co-curricular activities when possible.
5. Participates in morning staff devotions, professional development, and other staff activities.
6. Utilizes educational opportunities and evaluation process for professional growth.
7. Knows and follows the procedures for dealing with emergency situations.
8. Contributes to the improvement of the school program.
9. Develops and maintains rapport with students, parents, and staff by treating others with friendliness, dignity, and respect.
10. Submits respectfully and demonstrates loyalty to constituted authority.
11. Represents the school in a favorable and professional manner to the constituency and public.
12. Places the teaching ministry at ICS ahead of outside or volunteer work.
13. Makes an effort to appreciate and understand the uniqueness of the school community and host country.
14. Performs other duties that may be assigned by the administration.

#### **Term of Employment:**

The length of contract and compensation will be in accordance with established policy.

#### **Remuneration:**

In accordance with the school policy for qualifications, experience and job responsibility.

#### **Evaluation:**

Performance of these responsibilities will be evaluated in accordance with established policy and practices.